CERTIFICATION OF MUSEUM OBJECTS AS CULTURAL PROPERTY REQUEST FORM

COLLECTION INFORMATION

Unit: ___________________________________________________________
Name of Registered Collection: _______________________________________
Name of Curator of Collection: _______________________________________

OBJECTS FOR CONSIDERATION

Describe objects(s) and significance of object(s) for which certification is requested:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Estimated value of object(s): _______________________________________
Method of acquisition: □ Donation □ Purchase □ Other (Please Specify):
________________________
If donation, has a Donation Agreement been signed? □ Yes □ No Date Signed: __________
If purchase, describe circumstances of purchase: __________________________
________________________________ Date of purchase: __________________

DECLARATION

The Unit declares the following:

• The object(s) described above falls within the parameters of the Unit’s Acquisition and Management Strategy
• The Unit has the resources to cover the costs to obtain the required fair market value appraisals, to photograph the object(s) and to research the provenance of the object(s)
• The Unit has sufficient staff and budget to adequately process, care, store and provide access to the above described objects
• The object(s) described above were acquired in accordance with all applicable laws, agreements, conventions, treaties and Tri-Council requirements; and in compliance with the ethical standards specific to the discipline of the above named Registered Collection
• The object(s) described above will be stored in a facility that meets the museum-quality environmental and security standards required for certified cultural property
• The object(s) described above will be made accessible for educational, research and display purposes
• The object(s) upon certification as cultural property will be retained for a minimum of twenty five years

____________________________________  ______________________________
Signature on behalf of the Unit Name (please print)  Date
(Authorized Officer of the University of Alberta)