

# U of A Museums Volunteer Application

***Deadline for applications is midnight January 19, 2018.***

PERSONAL INFORMATION			
NAME (LAST, FIRST)		Are you legally eligible for employment in Canada?	
ADDRESS		CITY	PROVINCE
TELEPHONE (     )		ALTERNATE PHONE (     )	EMAIL
Which volunteer opportunity are you interested in?			
Please tell us about yourself. (check all that apply)			
<input type="checkbox"/> Current U of A student <input type="checkbox"/> Current U of A Employee <input type="checkbox"/> U of A Alumni <input type="checkbox"/> Student at another institution <input type="checkbox"/> Retiree <input type="checkbox"/> Working Professional <input type="checkbox"/> Other _____			
What times are you available to volunteer? Please include the day of the week and general time (ie. Tuesday Afternoons).			
How did you hear about this opportunity?			
DATE		SIGNATURE	
Application completion checklist:			
<input type="checkbox"/> U of A Museums Volunteer Application Form <input type="checkbox"/> Curriculum vitae <input type="checkbox"/> Statement of interest			
<b>Submit completed package by email or in person to:</b>			
<b>Museums and Collections Services</b> <b>Attention: Volunteer Coordinator</b> <b>Ring House #1</b>		<b>Phone: (780) 492.9700</b> <b>Email: <a href="mailto:museums@ualberta.ca">museums@ualberta.ca</a></b> <b>University of Alberta</b>	
<i>The personal information requested on this form is collected under the authority of the Universities Act and Section 32 (c) of the Alberta Freedom of Information and Protection of Privacy Act for the purpose of determining eligibility for U of A Museums Volunteer Opportunities. Access to personal information is protected under the Alberta Freedom of Information and Protection of Privacy Act. For further information, contact the Associate Director, Museums and Collections Services, Ring House 1, (780) 492-5834, <a href="mailto:museums@ualberta.ca">museums@ualberta.ca</a>.</i>			

- **We thank all applicants who apply but, only those** who best meet the qualifications of the **volunteer job description** will be contacted for an interview. We encourage those who are not contacted to apply for future volunteer opportunities.
- At the time of the interview the applicant must submit **one academic or professional reference** who will be contacted by the Volunteer Coordinator.
- Depending on the duties of the position, **applicants may be subject to a Police Information Check.**
- Registered volunteers must agree to the [University of Alberta's Volunteer Waiver](#).
- Applications will be adjudicated by the University of Alberta Museums Volunteer Coordinator and Supervisor of the volunteer's area.